

Rec. 6/10/10



# OKLAHOMA BAR ASSOCIATION

1901 North Lincoln Boulevard • P. O. Box 53036 • Oklahoma City, OK 73152-3036 • 405/416-7009 • FAX 405/416-7089

## MEMORANDUM

**TO:** PUBLIC INVESTORS ARBITRATION BAR ASSN  
ATTN: ROBIN RINGO  
2415 WILCOX DRIVE, A  
NORMAN, OK 73069

**FROM:** BEVERLY S. PETRY, ADMINISTRATOR  
MCLE COMMISSION

**RE:** PIABA 19TH ANNUAL MEETING  
10/14/2010 – 10/16/2010  
PONTE VEDRE, FL

**DATE:** June 8, 2010

The program named above has been approved for 17.00 CLE credits by the Oklahoma MCLE Commission. Credits were calculated according to the guidelines enclosed. If you choose to do so, you may advertise as follows:

This course has been approved by the Mandatory Continuing Legal Education Commission of Oklahoma for a maximum of 17.00 credit hours, of which 2.50 hours are credits covering professional responsibility, legal ethics, or legal malpractice prevention.

If you have not already done so, please furnish the MCLE Commission with a report of the Oklahoma Bar Association member attendees. This information should be submitted within 30 days of the program.

We prepared a template for your use in either Excel, Word, or Wordperfect. You can access these templates at <http://www.okbar.org/mcle/mcletemplates.htm>. Please make certain that only the information requested is placed within each cell and that no cell is left blank. Your completed attendance report must then be attached to an e-mail and sent to [obamcle@okbar.org](mailto:obamcle@okbar.org). Please include the name of your organization and the title of the program on the subject line of your e-mail.

If the speaker(s) did not attend other portions of the program, do not list them on the attendance report. If they did attend, you should show credit only for the sessions they attended but did not teach. Please list the speaker(s) and their bar numbers and any explanation on the e-mail rather than the attachment.

A Uniform Application for Accreditation is enclosed for future use.

BSP/jmf

Enclosure

**MANDATORY  
CONTINUING LEGAL  
EDUCATION COMMISSION**

2010

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**ADMINISTRATOR**

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