

Virginia Mandatory Continuing Legal Education

Virginia State Bar

707 East Main Street, 15th Floor

Richmond, VA 23219-2800

Phone: (804) 775-0577 Fax: (804) 775-0544

Web site: www.vsb.org

August 11, 2009

Via E-Mail

Robin S. Ringo

Public Investors Arbitration Bar Association

2415 A Wilcox Drive

Norman, OK 73069

RE: NW1056

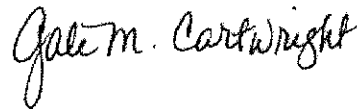
Dear Ms. Ringo:

The course entitled "PIABA 18th Annual Meeting" has been approved for 13.0 credit hours including (1.0) credit hours for Ethics by the Virginia Mandatory Continuing Legal Education Board.

Accreditation of this program is approved through October 31, 2009. Enclosed are the applicable certification forms for your course. These forms should be made available to Virginia attorneys attending the course. **Virginia attorneys may now certify their attendance at our website upon receipt of this form.** You are no longer required to but may continue to collect and return these forms to the MCLE office following completion of the course. *Course attendance lists are not processed as certification of attendance.*

Please contact the MCLE Department if you have any questions.

Sincerely,



Gale M. Cartwright
Director of MCLE

Virginia MCLE Board
Virginia State Bar
707 East Main Street, 15th Floor
Richmond, VA 23219-2800
Phone: (804) 775-0577 Fax: (804) 775-0544

CERTIFICATION OF ATTENDANCE (FORM 2)

To ensure proper credit, pursuant to Paragraph 17B, C and D of Section IV, Part Six, Rules of the Supreme Court of Virginia, please list your bar ID number and print full name and address.

The information provided will be available for inspection by the public under the Freedom of Information Act.

Member Name: _____ VSB Member Number: _____

Official Address
of Record: _____

Daytime Phone(____) _____

E-Mail Address : _____

City State Zip

Course ID Number: NW1056

Sponsor: PIABA

Course/Program Title: PIABA 18th Annual Meeting

CLE (Ethics) Credits: 13.0 (1.0)

CERTIFICATION

Date(s) Attended: _____ Location(s): _____

By my signature below I certify

- ___ I attended a total of _____ (hrs/mins) of **approved CLE**, of which (____) (hrs/mins) were in **approved Ethics**.
- ___ The sessions I am claiming had written instructional materials to cover the subject.
- ___ I participated in this program in a setting physically suitable to the course and a suitable writing surface was available.
- ___ I was given the opportunity to participate in discussions with other attendees and/or the presenter.
- ___ I understand I may not receive credit for any course/segment which is not materially different in substance than a course/segment for which credit has been previously given during the same completion period or the completion period immediately prior.
- ___ I understand that a materially false statement shall be subject to appropriate disciplinary action.

NOTE: Credit is awarded for actual time in attendance rounded to the nearest half hour.

Date

Signature

You may certify your MCLE attendance online at www.vsb.org

MCLE Completion Deadline - October 31

Deadline to Certify MCLE Approved Hours - December 15

A \$100 fee will be charged for failure to comply with either deadline

Fax transmissions are subject to receipt by the MCLE office of complete and legible forms.

Virginia MCLE Board
Virginia State Bar
707 East Main Street, 15th Floor
Richmond, VA 23219-2800
Phone: (804) 775-0577 Fax: (804) 775-0544
Web site: www.vsb.org

CERTIFICATION OF TEACHING (FORM 3)

To ensure proper credit, pursuant to Paragraph 17B, C and D of Section IV, Part Six, Rules of the Supreme Court of Virginia, please list your bar ID number and print full name and address.

The information provided will be available for inspection by the public under the Freedom of Information Act.

Member Name: _____ VSB Member Number: _____

Official Address
of Record: _____

Daytime Phone(_____) _____

E-Mail Address : _____

City State Zip

Course ID Number: NW1056

Sponsor: PIABA

Course/Program Title: PIABA 18th Annual Meeting

CLE (Ethics) Credits: 13.0 (1.0)

CERTIFICATION

Date(s) of Teaching: _____ Location(s): _____

- My teaching segment was _____ (hrs/mins) of CLE, of which (_____) (hrs/mins) were in Ethics.
- In addition, I attended *other* segments totaling _____ (hrs/mins) of CLE, of which (_____) (hrs/mins) were in Ethics.
- I spent _____ hours preparing for teaching my segment of the course. (Calculated: 4 times the minutes of the presentation segment)

ONLY SESSIONS WITH WRITTEN INSTRUCTIONAL MATERIALS ARE APPROVABLE FOR CREDIT

NOTE: No more than four (4) hours of preparation credit may be claimed per one hour segment, and no more than eight (8) hours total for any one course.

Date

Signature

A materially false statement shall be subject to appropriate disciplinary action.

MCLE Completion Deadline - October 31

Deadline to Certify Attendance at All MCLE Hours Taken During Compliance Period - December 15

A \$100 fee will be charged for failure to comply with either deadline.

Fax transmissions are subject to receipt by the MCLE office of complete and legible forms.